OMC 2023 OFFICIAL TRAVEL AGENCY

HOTEL ACCOMMODATION

MED ENERGY CONFERENCE & EXHIBITION
Ravenna, Italy
www.omc.it

Deadline: October 2nd, 2023

To be sent to:
RIVIERA CONGRESSI E-mail: booking@rivieracongressi.com
ON-LINE www.rivieracongressi.com/event/omc2023

Early reservation is recommended;
after this date the reservation will be handled according to availability

Company_____

First Name_____ Family Name _____

Home ☐ Work ☐ Address_____ City_____

Region/Province _____ Zip Code_____ Country_____ Phone_____

E-mail_____ Mobile_____

INVOICE DETAILS (to be filled in case data are different from the ones indicated above)

Company _____

Address _____ Zip Code_____Country_____

VAT Number_____ Tax Code (if not VAT) _____

Individual Requests can be submitted through this form or through the on-line booking system, at the website address www.rivieracongressi.com/event/omc2023 or www.omc2023.it (Visiting /Book Accommodation).

HOTEL RATES

HOTEL CATEGORY	Single(1) /DSU(2)	DOUBLE ROOM
5 Stars	min € 180,00 max € 235,00	min € 210,00 max € 270,00
4 Stars	min € 100,00 max € 250,00	min € 150,00 max € 320,00
3 Stars	min € 95,00 max € 165,00	min € 135,00 max € 220,00
Bed&Breakfast	min € 75,00 max € 110,00	min € 120,00 max € 160,00

Rates are to be considered per day, per room, in Bed & Breakfast accommodation, including service charges, reservation fee and Vat. City Tax is not included; 4stars €3,00/3stars and B&B €2,00/ per day, per person.
(1) the number of single rooms available for each hotel is limited; once the availability is over, double room for single occupancy will be assigned. (2) DSU = Double Room for Single Use.

SHUTTLE BUS SERVICE

It is possible to reserve the shuttle service to the Pala De Andrè and vice-versa from one of our partner hotels, the cost to added to the booking will be €12,00 per person for the entire period.
The bus will run at the beginning and closing of the exhibition and for the social events. The shuttle timetables will be displayed in the hotel, at the Pala De Andrè and on the website one week before of the event. If you require the service please put a tick in the box.
Only participants who make their reservation through Riviera Congressi will be entlited to use the shuttle bus service. The bus reservation is required through the online system.

GROUP RESERVATIONS will be dealt by RIVIERA CONGRESSI with separate agreements.
Please contact us at accommodation@omc.it for details.

RIVIERA CONGRESSI

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Please book: N° _____ ☐ Single ☐ Double as single use ☐ Double room ☐ Twin rooms (two single beds) ☐ Other type_____

Accompanying person YES ☐ NO ☐ Name/s _____

Arrival Date _____ Departure Date _____ Total of nights _____

Requested hotel category _____ **Preferable max rate** € _____ Location: _____

☐ Shuttle Bus Service to Pala De Andrè and vice-versa € 12,00 p. person

PAYMENT PROCEDURES *all costs to transmitter's charge*

The payment will be made by:

◯ 1 **BANK TRANSFER** to RIVIERA CONGRESSI
UNICREDIT Bank IBAN CODE: IT46W0200824203000101512322 BIC Swift CODE: UNCRITM1SR2
(Please indicate Company/name and OMC2023)

◯ 2 **CREDIT CARD** ☐ *VISA* ☐ *MASTERCARD*
No _____ Expiring Date ___/____ (mm/yy)
Cardholder _____ Security code/CVV number _____

I authorize Riviera Congressi to use my credit card as a guarantee of the reservation and charge any cancellation penalty; I authorize Riviera Congressi to charge the total due of the reservation from my credit card.

Cardholder signature_____

HOTEL BOOKING PROCEDURES

Please fill in and return soon this form via e-mail to booking@rivieracongressi.com
Deadline **October 2nd 2023.** After this date, rooms will be assigned based on availability.
You will receive a detailed proposal with hotel specification for you to approve. The reservation will be confirmed by e-mail upon receipt of full reservation payment or credit card details as guarantee. A voucher will be sent out as confirmation of your reservation.
RIVIERA CONGRESSI will issue a formal invoice for the whole reservation amount, and send it after the payment. Any incidental and City tax, should be paid directly at the hotel check-out counter.

REFUND AND CANCELLATION POLICY

Any change or cancellation of the hotel reservation must be made in writing to Riviera Congressi.

- Cancellation within August 25th, deposit refund will be made after deducting bank fee of € 10,00 per room; Cancellation within September 20th, 1 night accommodation will be charged;
- Cancellation from September 21st and in case of no-show, 100% of the total amount will be charged.
- Substitutions are accepted at any time.

Privacy
As specified by the Italian Legislative Decree 30 June 2003, n. 196 and in line with European GDPR 2016/679 Riviera Congressi will collect and process your personal data while fully respecting the principles of lawfulness and transparency, to protect customers' privacy and rights.
The complete information is available on the website www.rivieracongressi.com

☐ I AUTHORISE ☐ I DO NOT AUTHORISE

Date_____/_____/ _____ Signature _____