

Deadline: March 10, 2025

To be sent to:
RIVIERA CONGRESSI E-mail: booking@rivieracongressi.com
ON-LINE


EARLY RESERVATION IS RECOMMENDED

Company _____
 First Name _____ Family Name _____
 Company position _____ E-mail _____
 Home Work Address _____ City _____
 Region/Province _____ Zip Code _____ Country _____
 Phone _____ Mobile _____

INVOICE DETAILS (to be filled in case data are different from the ones indicated above)

Company _____ Address _____
 Region/Province _____ Zip Code _____ Country _____
VAT Number _____ **Tax Code** (if not VAT) _____

Individual Requests can be submitted through this form or through the on-line booking system, at the website www.rivieracongressi.com or www.omc.it/en (Visiting/Travel & stay).

TRANSFER SERVICE RATES

Transfer services from and to Bologna Airport will be provided on request. The service is not exclusive. The waiting time at the airport will be notified by email according to the capacity of the shuttles. The rate is to be considered per person, per way, Vat included and applies to route from Bologna to Ravenna and surrounding places. Luggage transport is free of charge.

ROUTE	RATE
From Bologna Airport to Ravenna and vice-versa	€ 110,00 / one way
From Bologna Airport to Milano Marittima and vice-versa	€ 125,00 / one way

BOOK NOW ▶
ARRIVAL AIRPORT
 BOLOGNA

 OTHER _____

Arrival date _____ Arrival time _____ No. of People _____
 Flight no. _____ Flight Company _____ From/Provenance _____
 Dopp-off: Pala De Andrè Hotel (hotel's name _____)

DEPARTURE AIRPORT
 BOLOGNA

 OTHER _____

Departure date _____ Departure time _____ No. of People _____
 Flight no. _____ Flight Company _____ To/Destination _____
 Pick-up: Pala De Andrè Hotel (hotel's name _____)

TRANSFER SERVICE RESERVATION PROCEDURES

Please fill in and return **within March 10, 2025** via e-mail to booking@rivieracongressi.com
Individual Requests can be submitted through this form or through the online booking system, at the website address www.rivieracongressi.com or www.omc.it/en (Visiting/Travel & stay).
Transfer requests will be confirmed by e-mail one week before the event.
A voucher will be sent out as confirmation of your reservation with pick-up and drop-off hours and emergency phone number.
RIVIERA CONGRESSI will issue a formal invoice for the whole reservation amount, and send it after the payment.

GROUP TRANSFER (4 or more people) will be dealt by RIVIERA CONGRESSI with separate agreements.
Please contact us at booking@rivieracongressi.com for details.

PAYMENT PROCEDURES *all costs to transmitter's charge*

The payment will be made by:

1 BANK TRANSFER to RIVIERA CONGRESSI
UNICREDIT Bank IBAN CODE: IT46W0200824203000101512322 BIC Swift CODE: UNCRITM1SR2
(Please indicate Company/name and OMC2025)

2 CREDIT CARD VISA MASTERCARD

No _____ Expiring Date ____/____ (mm/yy)
Cardholder _____ Security code/CVV number _____

I authorize Riviera Congressi to charge my credit card for the total due of the reservation.

Cardholder signature _____

REFUND AND CANCELLATION POLICY

Any change or cancellation of the transfer service must be made in writing to Riviera Congressi.

- Cancellation within March 1, 2025 deposit refund of 100%;
- Cancellation after March 1, 2025 and in case of no-show, no refund will be made of any kind.

Privacy

As specified by the Italian Legislative Decree 30 June 2003, n. 196 and in line with European GDPR 2016/679 Riviera Congressi will collect and process your personal data while fully respecting the principles of lawfulness and transparency, to protect customers' privacy and rights.

The complete information is available on the website www.rivieracongressi.com

I AUTHORISE I DO NOT AUTHORISE

Date ____/____/____

Signature _____